

# PRI REPORTING FRAMEWORK 2018 Direct — Fixed Income

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reporting@unpri.org

+44 (0) 20 3714 3187



## **Understanding this document**

In addition to the detailed indicator text and selection options, in each module of the PRI Reporting Framework, you can find information that will help you identify which indicators are relevant for your organisation.

#### Top bar

Key information about each indicator is highlighted in the top bar, including the indicator status (mandatory or voluntary), the purpose of the indicator and the PRI Principle to which it relates.

		Indicator status	Purpose	Principle
>	xxx 01	MANDATORY	CORE ASSESSED	PRI 2

#### Indicator status

MANDATORY		Mandatory indicators reflect core practices. These responses will be made public and must be completed to submit the framework.		
MANDATORY TO REPORT VOLUNTARY TO DISCLOSE		Some indicators are mandatory to complete, but voluntary to disclose. These indicators may determine which subsequent indicators are applicable or are used for peering, but they may also contain commercially sensitive information.		
VOLUNTARY		Voluntary indicators reflect alternative or advanced practices. These indicators are voluntary to report and disclose.		
Purpose				
Gateway		The responses to this indicator 'unlock' other indicators within a module if they are relevant for your organisation. Please refer to the logic box for more information.		
Peering		These indicators are used to determine your peer groups for assessment purposes.		
Core assessed	*	These indicators form the core of the assessment and represent the majority of your final assessment score.		
Additional assessed	**	These indicators represent more advanced or alternative practices and contribute to a smaller part of your score.		
Descriptive		These are open-ended narrative indicators, allowing you to describe your activities.		

#### Underneath the indicator

Underneath the indicator, you can find the explanatory notes and definitions that include important information on interpreting and completing the indicators. Read the logic box to make sure an indicator is applicable to you.

xxx 01	EXPLANATORY NOTES		
xxx 01.1	This provides guidance on how to interpret the sub-indicators, including examples of		
xxx 01.2	what could be reported.		
LOGIC			
xxx 01	This explains when this indicator is applicable and/or if it has an impact on subsequent indicators. If there is no logic box, the indicator is always applicable and does not affect other indicators.		
ASSESSMENT			
xxx 01         This provides a brief overview of the pilot assessment approach for this indicator			
	· · · · · · · · · · · · · · · · · · ·		
xxx 01	DEFINITIONS		

xxx 01	DEFINITIONS
xxx 01	Specific terms that are used in the indicator are defined here.

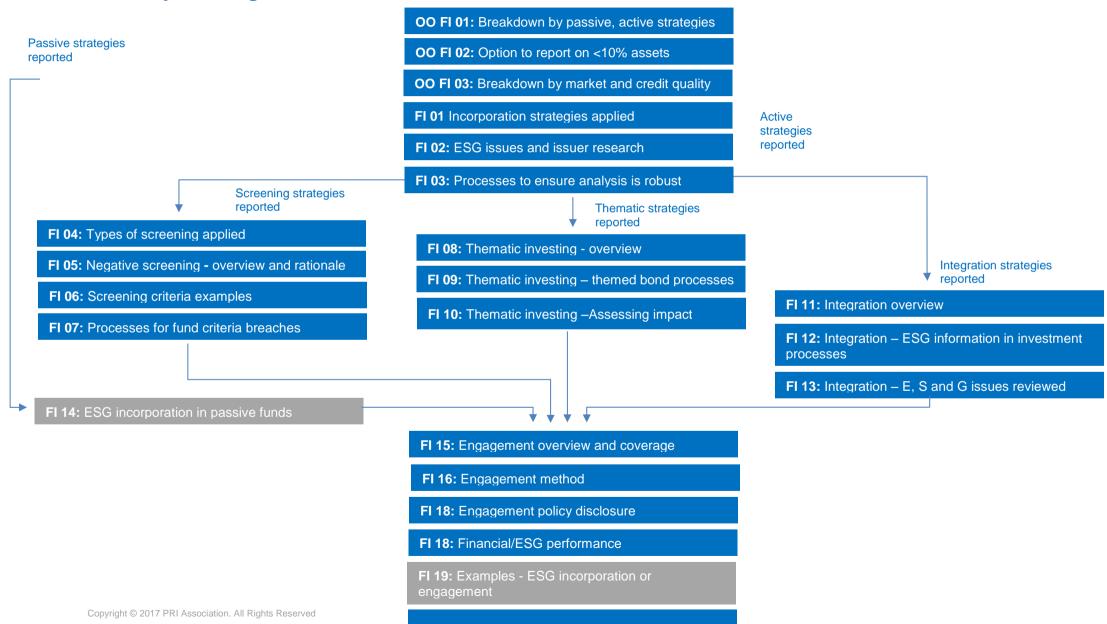


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### Pathways through the module



### Preface

The information reported in this module will enable your stakeholders to understand how your organisation applies RI in your internally managed fixed income holdings. RI refers to the incorporation of ESG factors into investment decisions, engagement and disclosure.

It is mandatory for all PRI signatories to complete this module if more than 10% of their assets under management (AUM) are directly invested in fixed income. This does not include cash and only involves investments made directly by your organisation without engaging an external investment manager.

If your fixed income investments are constrained in any way that limits your ability to apply a RI approach, you should explain this in the relevant free text indicators. For example, local regulations may restrict investments in foreign denominated or issued bonds.

For the purposes of this reporting module, we divide fixed income securities into four key categories: Sovereign, Supranational and Agency (SSA), Corporate (financial), Corporate (non-financial) and Securitised.

Further details are given below. Contact the PRI if you require further clarification.



# **TAXONOMY OF FIXED INCOME SECURITIES**

Reporting class	Туре	Issuer	Detail
		Supranational organisations	Debt securities issued by supranational organisations such as multilateral development banks or international unions
		Sovereign states/governments	Debt securities issued by sovereigns (e.g., government bonds in any denomination)
	SSA	Government agencies	Debt securities issued by government agencies (e.g., government sponsored agency bonds, quasi-government agencies)
		Sub-national	Debt securities issued by sub-nationals such as states, municipalities and cities (e.g., muni bonds)
Fixed Income	Corporate (financial)	Financial services companies	Debt securities issued by financial services companies, including banks and insurers. (If your business also runs a banking arm, this does not include assets in your lending portfolio, such as deposits and loans.)
	Corporate (non- financial)	Corporations	Debt securities issued by public or private non-financial companies Includes senior or subordinated publicly listed debt, private debt or loans, project finance and infrastructure bonds
	Securitised	Banks, SPVs	Debt securities backed by asset pools and issued by special purpose vehicles Includes asset-backed securities, mortgage- backed securities, project finance, secured infrastructure debt, collateralised debt or loan obligations and covered bonds



# Background

The Fixed Income module has been developed to provide a comprehensive and forward looking set of indicators. In places, the indicators capture fairly advanced practices, practices PRI is expecting to become more common as signatories make progress as responsible investors in this asset class.

## **Summary of updates**

The module has not changed significantly since 2016. Some minor amendments have been made to improve data quality or assessment. The guidance has also been clarified throughout.

2017 Indicator	Update summary
FI 01 - 03	Moved to the OO module
FI 04 - 22	Renumbered and sub-indicators have been altered and/or removed. Selection options have been amended and/or removed
FI 23	Moved to the SG module

To view a detailed summary of changes to the module, please click here.



#### SECTION

# ESG incorporation in actively managed fixed income

ІМР	LEMENTATION PROCESSES				
FI 01	Indicator status MANDATORY	Purpose GATEW	AY		Principle PRI 1
FI 01	INDICATOR				
FI 01.1	<ul> <li>Indicate:</li> <li>which ESG incorporation strategy and/or combination of strategies you apply to your actively managed fixed income investments; and</li> <li>the proportion (+/- 5%) of your total actively managed fixed income investments each strategy applies to.</li> </ul>				
	ESG incorporation strategy (select all that apply)	Percentage the strategy (estimate +/-		income securi	ties to which
		SSA	Corporate (financial)	Corporate (non- financial)	Securitised
	□ Screening alone	%	%	%	%
	Thematic alone	%	%	%	%
	Integration alone	%	%	%	%
	Screening + integration strategies	%	%	%	%
	□ Thematic + integration strategies	%	%	%	%
	□ Screening + thematic strategies	%	%	%	<u>%</u>
	□ All three strategies combined	%	%	%	%
	No incorporation strategies applied	%	%	%	%
	Total actively managed fixed income securities	100%	100%	100%	100%
FI 01.2	Describe your reasons for choosing a combinations of strategies are used.	a particular ESG	incorporation s	strategy and ho	w
FI 01.3	Additional information [OPTIONAL]				



FI 01	EXPLANATORY NOTES
	The indicator allows you to provide a broad overview of how your organisation takes into account ESG issues in fixed income investment. Please describe the activities, strategies and processes used. Subsequent indicators allow you to provide specific information about the coverage of these strategies and how they are implemented.
	This indicator may include a discussion of:
	<ul> <li>the main ESG strategies that you use, including the reasons for their use;</li> </ul>
	<ul> <li>who is responsible for the implementation of these strategies; and/or</li> </ul>
FI 01.1	<ul> <li>how your ESG strategies differ (e.g., in different geographies or sectors).</li> </ul>
	If you apply two strategies to the same assets, please select the relevant combination options. For example, you may apply screening only for 5% of your assets, and for others, you may apply a combination of screening and integration. In these cases, you would report 'Screening alone' for 5% and 'Screening plus Integration strategies' for the remaining 95%.
	If you do not apply any incorporation approach and the option 'No incorporation strategies applied' accounts for 100% of your listed equity assets, you will not need to report further in the actively managed listed equity section of this module.
	You may like to explain why you have chosen a particular RI strategy to apply to a specific group of assets or to all fixed income investments. This might include an explanation of certain internal or external drivers.
FI 01.2	You may like to explain how your approach to ESG incorporation varies relative to different types of issuer. Your response may include a discussion of:
	<ul> <li>the different sources of ESG data and analysis across issuer types;</li> </ul>
	<ul> <li>the variations in engagement approaches across issuer types; and/or</li> </ul>
	<ul> <li>how the depth of your ESG analysis varies across issuer types.</li> </ul>
LOGIC	
	[FI 01] will only be applicable where 'Active' strategies are reported in "Organisational Overview" module [OO FI 01].
	'[FI 01.1] will trigger the following indicators, depending on whether you select the strategy stated:
	• 'Screening alone' will trigger the 'Implementation: Screening' section [FI 04 - FI 07].
	• 'Thematic alone' will trigger the 'Implementation: Sustainability themed investing' section [FI 08 - FI 10].
FI 01	• 'Integration alone' will trigger the 'Implementation: Integration of ESG issues' section [FI 11 - FI 13].
FIUI	• 'Screening + Integration' will trigger [FI 04 - FI 07] and [FI 11 - FI 13]
	• 'Thematic + Integration' will trigger [FI 08 - FI 10] and [FI 11 - FI 13]
	• 'Screening + Thematic' will trigger [FI 04 - FI 07] and [FI 08 - FI 10]
	'All three strategies' will trigger [FI 04 - FI 13]
	<ul> <li>In addition, any of the above options will trigger [FI 02 and FI 03]</li> </ul>
	<ul> <li>If you report 'No incorporation strategies applied' to 100% of your actively managed listed equities, indicators [FI 04 - FI 13] will not be applicable.</li> </ul>



FI 01	DEFINITIONS		
Incorporation of ESG issues into investment analysis and decision-making processes is covered in Principle 1 of the PRI. Throughout the Reporting Framework, we refer to ESG incorporation as the review and use of ESG information in the investment decision-making process.			
The Reporting Framew	vork addresses four ways in which ESG incorporation can be done:		
1. screening;			
2. sustainability th	emed investment (also referred to as environmentally and socially themed investment);		
3. integration; and	/or		
4. a combination of	of the above.		
Assets subject to an en included in ESG incorp	ngagement approach only and not subject to any of the above strategies should not be poration.		
	ation and communication in the RI industry, the PRI has aligned its definitions with those ble Investment Alliance. These are presented below for convenience.		
	The definitions of the three types of screening in the Reporting Framework are:		
	<ul> <li>negative/exclusionary screening: The exclusion from a fund or portfolio of certain sectors, companies or practices based on specific ESG criteria;</li> </ul>		
	<ul> <li>positive/best-in-class screening: Investment in sectors, companies or projects selected for positive ESG performance relative to industry peers; or</li> </ul>		
Screening of	<ul> <li>norms-based screening: Screening of investments against minimum standards of business practice based on international norms. Norms-based screening involves either:</li> </ul>		
investments	<ol> <li>defining the investment universe based on investees' performance on international norms related to RI/ESG issues; or</li> </ol>		
	<ol> <li>excluding investees from portfolios after investment if they are found following research, and sometimes engagement, to contravene these norms. Such norms include but are not limited to the UN Global Compact Principles, the Universal Declaration of Human Rights, International Labour Organization standards, the United Nations Convention Against Corruption and the OECD Guidelines for Multinational Enterprises.</li> </ol>		
Sustainability themed investment	Investment in themes or assets specifically related to sustainability (for example, clean energy, green technology or sustainable agriculture).		
Integration of ESG issues	G The systematic and explicit inclusion by investment managers of environmental, social and governance factors into traditional financial analysis.		
For further detail on the	ese definitions, please see separate Main Definitions document.		



Indicator status MANDATORY TO REPORT VOLUNTARY TO DISCLOSE

### Purpose

CORE ASSESSED

FI 02	INDICATOR					
FI 02.1	Indicate which ESG factors you systematically research as part of your analysis on issuers.					
		SSA	Corporate (financial)	Corporate (non- financial)	Securitised	
	Environmental data					
	Social data					
	Governance data					
FI 02.2	Indicate what format your	ESG informatio	on comes in and where	e you typically sou	rce it.	
	Type of ESG information	1	Indicate who provides this information			
	Raw ESG company data		<ul> <li>ESG research provider</li> <li>Sell-side</li> <li>In-house — specialised ESG analyst or team</li> <li>In-house — FI analyst, PM or risk team</li> <li>Other (specify)</li> </ul>			
	ESG factor specific ana	lysis	<ul> <li>ESG research provider</li> <li>Sell-side</li> <li>In-house — specialised ESG analyst or team</li> <li>In-house — FI analyst, PM or risk team</li> <li>Other (specify)</li> </ul>			
	Issuer-level ESG analys	sis	<ul> <li>ESG research provider</li> <li>Sell-side</li> <li>In-house — specialised ESG analyst or team</li> <li>In-house — FI analyst, PM or risk team</li> <li>Other (specify)</li> </ul>			
	Sector-level ESG analysis		<ul> <li>ESG research provider</li> <li>Sell-side</li> <li>In-house — specialised ESG analyst or team</li> <li>In-house — FI analyst, PM or risk team</li> <li>Other (specify)</li> </ul>			
	Country-level ESG analysis		<ul> <li>ESG research provider</li> <li>Sell-side</li> <li>In-house — specialised ESG analyst or team</li> <li>In-house — FI analyst, PM or risk team</li> </ul>			



	□ Other (specify)		
FI 02.3	Provide a brief description of the ESG information used, highlighting any differences in sources of information across your ESG incorporation strategies.		
FI 02.4	Additional information [OPTIONAL]		

FI 02	EXPLANATORY NOTES			
	The purpose of this indicator is to allow you to report what type of ESG information contributes to your investment decisions. It also gives you the opportunity to highlight the sources of this information. For example, some investors may use ESG data obtained from specialist research providers directly. Others may conduct their own in-house research (via specialised ESG teams or analysts and portfolio managers) to supplement research purchased from third parties and use this amended research in their investment process. Others may do both. Note that you will be able to describe the quality of this research and how it is used in your investment process in later indicators within this module.			
	Explanation of different possible sources			
FI 02.2	<ul> <li>Raw ESG company data: data on issuers' ESG performance as they publish it that has not been analysed or aggregated</li> </ul>			
	<ul> <li>ESG factor-specific ESG analysis or ratings: may be analysis of a single factor (e.g., human rights) or a trend or theme, such as climate change</li> </ul>			
	<ul> <li>Issuer and issue-level ESG analysis: analysis or aggregation of information on issuer and issue ESG performance, risks or opportunities. These may be represented as a rating percentage or another metric, for example, letters.</li> </ul>			
	<ul> <li>Issuer-level ESG analysis. Sector-level ESG analysis or ratings: analysis or aggregation of ESG performance, risks or opportunities related to a particular industry sector, such as the food and beverage sector, Country-related ESG analysis or ratings: analysis or aggregation of ESG laws, policies, norms, performance, risks or opportunities related to individual countries</li> </ul>			
FI 02.3	Describe here the sources of ESG information split by strategies. Also indicate if you typically use third-party ESG information as is in your investment process or if you typically conduct further inhouse research to supplement the research provided by third parties.			
	In this section you might also wish to describe what action you take to stimulate research. For example, you could describe if:			
FI 02.4	<ul> <li>you identify ESG issues and suggest them research providers, or</li> </ul>			
	<ul> <li>you have a budget to pay for research on ESG issues.</li> </ul>			
LOGIC				
FI 02	[FI 02] will be applicable if you reported any ESG incorporation strategy (screening, thematic, or integration) in relation to your fixed income investments in [FI 01.1].			
ASSESSM	ENT			
51.00	Maximum score: Six *			
FI 02	The assessment of this indicator is based on your responses to [02.1 & 02.2].			
	Indicator scoring methodology			
	1			

Selected response	Level score	Further Details	
FI 02.1			
No incorporation strategies applied ' in FI 02.	0		
One type of ESG data	*		
Two types of ESG data	**		
Three types of ESG data	***		
FI 02.2			
No incorporation strategies applied ' in FI 02.	0		
One type of ESG information	*		
Two types of ESG information	**		
Three or more types of ESG information	***		



## FI 03 MA

MANDATORY

#### Purpose ADDITIONALLY ASSESSED

Principle PRI 1

FI 03	INDICATOR		
FI 03.1	Indicate how you ensure that your ESG research process is robust.		
	Issuers are given the opportunity by you or your research provider to review ESG research on them and to correct inaccuracies.		
	Issuer information and/or ESG ratings are updated regularly to ensure ESG research is accurate.		
	Internal audits of ESG research are undertaken in a systematic way.		
	ESG analysis is benchmarked for quality against other providers.		
	Other; specify		
	None of the above		
F1 03.2	Describe how your ESG information or analysis is shared among your investment team.		
	ESG information is held within a centralised database and is accessible to all investment staff		
	ESG information is a standard item on all individual issuer summaries, 'tear sheets', 'dashboards' or similar documents		
	Investment staff are required to discuss ESG information on issuers as a standard item during investment committee meetings		
	Records capture how ESG information and research was incorporated into investment decisions		
	Other; specify		
	None of the above		
FI 03.3	Additional information		
	[OPTIONAL]		

FI 03	EXPLANATORY NOTES		
FI 03.1	This indicator allows you to describe how you ensure the quality of the data used in your ESG analysis process. The indicator does not differentiate between ESG information produced internally and provided via research providers.		
F1 03.2	This indicator allows you to show how ESG information is used by your fixed income teams.		
FI 03.3	This is an opportunity to describe how you identify material ESG risks and opportunities, the framework you apply to your investable universe to review ESG issues, how you process raw data into rankings or how ESG analysis is weighted as part of your overall opinion on specific issuers.		
LOGIC			
FI 03	[FI 03] will be applicable if you reported any ESG incorporation strategy (screening, thematic, or integration) in relation to your fixed income investments in [FI 01.1].		
ASSESSME	ASSESSMENT		
FI 03	Maximum score: Three *		



The assessment of this indicator is based on your responses to [03.1 & 03.2].		
Indicator scoring methodology		
Selected response	Level score	Further Details
'No incorporation strategies applied ' in FI 04 <b>OR</b> None of the above' in FI 03.1 and FI 03.2.	0	
One selection in FI 03.1 <b>OR</b> FI 03.2	*	
One selection in FI 03.1 <b>AND</b> FI 03.2 OR Two selections in FI 03.1 <b>OR</b> FI 03.2	**	
Three selections in FI 03.1 AND FI 03.2	***	



IMPLEMENTATION PROCESSES

A) Implementation: Screening

FI 04	Indicator status MANDATORY	Purpose GATEWAY	Principle PRI 1

FI 04	INDICATOR				
FI 04.1	Indicate the type of screening you conduct.				
		SSA	Corporate (financial)	Corporate (non- financial)	Securitised
	Negative/ exclusionary screening				
	Positive/best-in- class screening				
	Norms-based screening				
FI 04.2	Describe your approach to screening for internally managed active fixed income.				
FI 04.2					
FI 04.3	Additional information				
	[OPTIONAL]				

FI 04	EXPLANATORY NOTES			
FI 04.1	This indicator allows you to provide details on the criteria upon which different screening methods are applied.			
FI 04.2	Please provide details on how the screening criteria are established, how often the criteria are reviewed and how you notify clients and/or beneficiaries when changes are made.			
LOGIC				
FI 04       [FI 04] will be applicable if you reported screening as part of your ESG incorporation strategy your fixed income investments in [FI 01.1].         [FI 04.1] is a gateway indicator.				

FI 04	DEFINITIONS
Negative/ exclusionary screening	The exclusion from a fund or portfolio of certain sectors, issuer or practices based on specific ESG criteria. This exclusion may be based on failure to meet international norms or standards.



Positive/best-in- class screening	Investment in sectors, issuers or projects selected for positive ESG performance relative to industry peers.
Norms-based screening	Screening of investments against minimum standards of business practice based on international norms.



MANDATORY

#### Purpose DESCRIPTIVE

Principle PRI 1

FI 05	INDICATOR				
FI 05.1	Indicate why you conduct negative screening.				
	SSA	Corporate (financial)	Corporate (non- financial)	Securitised	
	For legal reasons	For legal reasons	For legal reasons	For legal reasons	
	For non-legal reasons	For non-legal reasons	For non-legal reasons	For non-legal reasons	
FI 05.2	2 Describe your approach to ESG-based negative screening of issuers from your investable universe.				
	Additional information				
FI 05.3	[OPTIONAL]				

FI 05	EXPLANATORY NOTES		
FI 05.1	This indicator captures investors' reasons for conducting negative screening.		
	You may like to explain how your negative screening approach works, what your criteria for excluding issuers are, how you determine when those criteria are applied and your motivations for choosing those criteria. Examples of negative screening criteria include:		
	<ul> <li>products—e.g., specific weapons, tobacco, pornography;</li> </ul>		
	<ul> <li>sectors—e.g., mining;</li> </ul>		
FI 05.2	countries/geographic regions;		
1103.2	<ul> <li>environmental and social practices and performance         – e.g., child labour, environmental damage, sustainability reporting;</li> </ul>		
	<ul> <li>controversial practices within sectors that are not themselves prohibited, such as mountain top removal; and/or</li> </ul>		
	• failure to meet corporate governance standards.		
LOGIC	•		
FI 05	[FI 05] will be applicable if your organisation applies negative/exclusionary ESG screening in relation to your fixed income securities in [FI 04.1].		



FI 06	Indicator status VOLUNTARY	Purpose ADDITIONALLY ASSESSED		Principle PRI 1	
FI 06	INDICATOR				
FI 06.1	Provide examples of ESG factors included in your screening criteria.				
	Туре	ESG factors	Screening	Description	
	<ul> <li>SSA</li> <li>Corporate financial</li> <li>Corporate non- financial</li> <li>Securitised</li> </ul>	<ul> <li>Environmental</li> <li>Social</li> <li>Governance</li> </ul>	<ul> <li>Negative/ exclusionary</li> <li>Positive/best- in-class</li> <li>Norms-based</li> </ul>		
	[same as above]	[same as above]	[same as above]		
	[same as above]	[same as above]	[same as above]		
FI 06.2	Additional information [OPTIONAL]				

FI 06	EXPLANATORY NOTES		
	You are encouraged to provide at least three and up to five examples.		
	As far as practicable, these should provide the clearest illustration of how ESG issues are used as negative screening criteria.		
FI 06.1	Depending on your organisation, the examples may focus on different ESG issues or different sectors or may have resulted in different investment decisions (e.g., exclude, buy, sell, hold, overweight, underweight).		
LOGIC			
FI 06	[FI 06] will be applicable if you reported that your organisation applies ESG screening in relation to your fixed income securities in [FI 01.1].		
ASSESSM	ASSESSMENT		
FLOG	Maximum score: Three *		
FI 06	The assessment of this indicator is based on your responses to [06.1].		



	Indicator scoring methodology		
	Selected response	Level score	Further Details
	No examples provided	0	
	One selection in ESG factors	*	Number of ESG factors is counted across all examples given.
	Two selections in ESG factors	**	Number of ESG factors is counted across all examples given.
	Three selections in ESG factors	***	Number of ESG factors is counted across all examples given.



#### Purpose CORE ASSESSED

FI 07	INDICATOR		
FI 07.1		ems your organisation has to ensure that fund screening criteria are not acome investments.	
		Checks are performed to ensure that issuers meet screening criteria.	
		We ensure that data used for the screening criteria is updated at least every 2 years.	
	Negative/exclusio	Automated IT systems prevent our portfolio managers from investing in excluded issuers or bonds that do not meet screening criteria.	
	nary screening	Audits of fund holdings are undertaken regularly by internal audit or compliance functions.	
		Other; specify	
		□ None of the above	
		Checks are performed to ensure that issuers meet screening criteria.	
	Positive/best-in- class screening	We ensure that data used for the screening criteria is updated at least every 2 years.	
		Automated IT systems prevent our portfolio managers from investing in excluded issuers or bonds that do not meet screening criteria.	
		Audits of fund holdings are undertaken regularly by internal audit or compliance functions.	
		Other; specify	
		□ None of the above	
		Checks are performed to ensure that issuers meet screening criteria.	
		We ensure that data used for the screening criteria is updated at least every 2 years.	
	Norms-based	Automated IT systems prevent our portfolio managers from investing in excluded issuers or bonds that do not meet screening criteria.	
	screening	Audits of fund holdings are undertaken regularly by internal audit or compliance functions.	
		Other; specify	
		□ None of the above	
FI 07.2	Additional informati	on	

FI 07	EXPLANATORY NOTES
FI 07.1	Breaches of fund screening criteria refer to occasions when bonds that should have been excluded are bought or remain in funds.



	For additional guidance about the term 'systematic', see the separate <u>'Reporting Framework:</u> <u>Overview and Guidance'</u> document.			
FI 07.2	Your description might include further details about how your screening criteria is implemented and the processes in place to ensure they are not breached. If there are no such processes, you can use this indicator to explain why.			
LOGIC				
FI 07	[FI 07] will be applicable if you to your fixed income securities		applies ESG screening in relation	
FI 07	The sections for positive, negative, neg	ative or norms-based screening	sections will be applicable based on	
ASSESSME	ENT			
FI 07	Maximum score: Three ★ The assessment of this indica	tor is based on your responses t	o [07.1].	
	Indicator scoring methodology			
	Selected response	Level score	Further Details	
	'None of the above'	0		
	One selection	*		
	Two selections **			
	Three or more selections	***		



**b**) Implementation: Thematic

	Indicator status	Purpose	Principle
FI 08	MANDATORY TO REPORT	DESCRIPTIVE	PRI 1
	VOLUNTARY TO DISCLOSE		

FI 08	INDICATOR		
FI 08.1	Indicate what proportion of your thematic investments are:		
	□Green bonds	%	
	Social bonds	%	
	Sustainability bonds (combination of green and social)	%	
	Other	%	
FI 08 .2	Describe your organisation's approach to thema	tic fixed income investing.	
	Additional information		
FI 08 .3	[OPTIONAL]		



FI 08	EXPLANATORY NOTES
FI 08.1	The International Capital Markets Association (ICMA) defines green bonds as ' any type of bond instruments where the proceeds will be exclusively applied to finance or re-finance in part or in full new and/or existing eligible Green Projects [] with the objective to address key areas of environmental concern such as climate change, natural resources depletion, loss of biodiversity, and air, water or soil pollution.'.
	The International Capital Markets Association (ICMA) defines social bonds as ' any type of bond instruments where the proceeds will be exclusively applied to finance or re-finance in part or in full new and/or existing eligible Social Projects [] to help address or mitigate a specific social issue and/or seek to achieve positive social outcomes especially, but not exclusively, for a target population(s)'.
	The International Capital Markets Association (ICMA) defines sustainability bonds as 'bonds where the proceeds will be exclusively applied to finance or re-finance a combination of both Green and Social Projects'.
	The Climate Bonds Initiative defines climate bonds as '[bonds] used to finance—or re-finance— projects needed to address climate. They range from wind farms and solar and hydropower plants to rail transport and building sea walls in cities threatened by rising sea levels. Only a small portion of these bonds have actually been labelled 'green' or 'climate bonds' by their issuers'.
FI 08.3	This indicator provides an opportunity to describe your organisation's general approach to thematic investing. This may include discussion of:
	<ul> <li>your motivations for following specific ESG themes in your investments;</li> </ul>
	<ul> <li>your definition or scope for each of these themes;</li> </ul>
	<ul> <li>whether you application of these themes differs by sector or by geographic region;</li> </ul>
	<ul> <li>whether you invest for ESG impact, financial impact, or both; and/or</li> </ul>
	the other factors you consider in your investment process and how the thematic elements relate to the overall process (e.g., any minimum requirements that all issuers must meet to be considered for investment).
LOGIC	
FI 08	[FI 08] will be applicable if you reported that your organisation reported themed investing in [FI 01.1].



FI 09	Indicator status MANDATORY	Purpose CORE ASSESSED	Principle PRI 1		
FI 09	INDICATOR				
	Indicate whether you encourage transparency and disclosure relating to the issuance of themeory bonds as per the Green Bonds Principles, Social Bond Principles, or Sustainability Bond Guidelines.				
	We require that themed bond problem beneficial projects.	oceeds are only allocated to environmental	ly or socially		
FI 09.1	We require the issuer (or third-party assurer) to demonstrate a process which determines the eligibility of projects to which themed bond proceeds are allocated.				
	We require issuers to demonstrate a systematic and transparent process of disbursing themed bond proceeds to eligible projects until all funds are allocated.				
	We require issuers to report at least once per year on the projects to which proceeds have been allocated, including a description of those projects.				
	Other; specify				
	None of the above				
FI 09.2	Describe the actions you take when iss offering documents.	uers do not disburse bond proceeds as des	scribed in the		
FI 09.3	Additional information [OPTIONAL]				

FI 09	EXPLANATORY NOTES			
LOGIC				
FI 09	[FI 09] will be applicable if your organisation reported themed investing in [FI 01.1].			
ASSESSM	ENT			
FI 09	Maximum score: Three <b>*</b> The assessment of this indicator is based on your responses to [09.1].			
	Selected response Level score Further Details			
	'None of the above'	0		
	One selection *			
	Two selections	**		
	Three selections	***		



EL 40	Indicator status	Purpose	Principle	
FI 10	MANDATORY	ADDITIONALLY ASSESSED	PRI 1	
FI 10	INDICATOR	•		
	Indicate how you assess the environme	ntal or social impact of your thematic inves	stments.	
	We require issuers to report at least once per year on specific environmental or social impacts resulting from our themed investments.			
51404	We ensure independent audits are conducted on the environmental or social impact of our investments.			
FI 10.1	We have a proprietary system to measure environmental and social impact.			
	We measure the impact of our themed bond investments on specific ESG factors such as carbon emissions or human rights.			
	Other; specify			
	None of the above			
FI 10.2	Additional information			
111012	[OPTIONAL]			

FI 10	EXPLANATORY NOTES				
LOGIC					
FI 10	[FI 10] will be applicable if your organisation reported themed investing in [FI 01.1].				
ASSESSME	ASSESSMENT				
FI 10	Maximum score: Three <b>*</b> The assessment of this indicator is based on your responses to [10.1].				
	Indicator scoring methodology				
	Selected response Level score Further Details				
	'None of the above'				
	One selection *				
	Two selections	**			
	Three selections	***			





c) Implementation: Integration of ESG issues

	Indicator status	Purpose	Principle
FI 11	MANDATORY	DESCRIPTIVE	PRI 1

FI 11	INDICATOR
	Describe your approach to integrating ESG into traditional financial analysis.
FI 11.1	
	Describe how your ESG integration approach is adapted to each of the different types of fixed income you invest in.
	SSA
FI 11.2	Corporate (financial)
	Corporate (non- financial)
	Securitised
	Additional information
FI 11.3	[OPTIONAL]

FI 11	EXPLANATORY NOTES
FI 11.1	This indicator gives you the opportunity to describe, among other things, your motivations for integrating ESG factors, how you apply your approach to each type of fixed income (broadly), how investment professionals and RI/ESG staff work together, how long this approach has been in effect and the proportion of your total fixed income assets it applies to.
	For the purposes of the PRI Reporting Framework, ESG integration should NOT include negative, positive or norms-based screening, thematic investing engagement or engagement, all of which fall within the broader definition of ESG incorporation.
FI 11.2	You may like to describe how your research process, criteria, weighting of ESG factors and other elements differ for each different type of issuer.



FI 12	Indicator status Purpose MANDATORY CORE		DRE ASSE	ESSED	Prin PR	ciple ¦I 1
FI 12	INDICATOR					
FI 12.1	Indicate how ESG information is typically u	used	as part of	your investment	process.	
			SSA	Corporate (financial)	Corporate (non- financial)	Securit ised
	ESG analysis is integrated into fundament analysis.	al				
	ESG analysis is integrated into security weighting decisions.					
	ESG analysis is integrated into portfolio construction decisions.					
	ESG analysis is a standard part of internal credit ratings or assessment.					
	ESG analysis for issuers is a standard agenda item at investment committee meetings. ESG analysis is regularly featured in internal research notes or similar. ESG analysis is a standard feature of ongoing portfolio monitoring.					
	ESG analysis features in all internal issuer summaries or similar documents.					
	Other; specify					
FI 12.2	Additional information [OPTIONAL]					

FI 12	EXPLANATORY NOTES	
FI 12.1	You should indicate which approach(es) you take to integrating ESG analysis into your fixed income decisions across all fixed income assets. If you indicate 'other'. you should ensure that your description fits the scope of the PRI's definition of ESG integration—"the systematic and explicit inclusion of environmental, social and governance factors into traditional financial analysis".	
LOGIC		
FI 12	[FI 12] will be applicable if you reported an ESG integration strategy in relation to your fixed income investments in [FI 01.1].	
ASSESSMENT		

FI 12	Maximum score: Three <b>★</b> The assessment of this indicator is based on your responses to [12.1].		
	Selected response	Level score	Further Details
	One option selected	0	
	Two options selected *		
	Three options selected **		
	Four options selected	***	



Indicator status MANDATORY Purpose

FI 13	INDICATOR				
FI 13.1	Indicate the exte	ent to which ESG issu	ies are reviewed in yo	our integration proces	ss.
		SSA	Corporate (financial)	Corporate (non- financial)	Securitised
	Environmental	<ul><li>Systematically</li><li>Occasionally</li><li>Not at all</li></ul>	<ul> <li>Systematically</li> <li>Occasionally</li> <li>Not at all</li> </ul>	<ul> <li>Systematically</li> <li>Occasionally</li> <li>Not at all</li> </ul>	<ul> <li>Systematically</li> <li>Occasionally</li> <li>Not at all</li> </ul>
	Social	<ul><li>Systematically</li><li>Occasionally</li><li>Not at all</li></ul>	<ul> <li>Systematically</li> <li>Occasionally</li> <li>Not at all</li> </ul>	<ul> <li>Systematically</li> <li>Occasionally</li> <li>Not at all</li> </ul>	<ul> <li>O Systematically</li> <li>O Occasionally</li> <li>O Not at all</li> </ul>
	Governance	<ul><li>O Systematically</li><li>O Occasionally</li><li>O Not at all</li></ul>	<ul><li>O Systematically</li><li>O Occasionally</li><li>O Not at all</li></ul>	<ul> <li>Systematically</li> <li>Occasionally</li> <li>Not at all</li> </ul>	<ul><li>O Systematically</li><li>O Occasionally</li><li>O Not at all</li></ul>
FI 13.2	Please provide more detail about how you review E, S and G factors in your integratio				tegration process.
	Issuer	Explanation			
	SSA				
	Corporate (financial)				
	Corporate (non-financial)				
	Securitised				
FI 13.3	Additional inform	nation			

FI 13	EXPLANATORY NOTES
	This indicator allows you to explain whether you research and integrate analysis of different types of ESG factors.
FI 13.1	ESG factors differ in their relevance and materiality across companies, sectors and markets. This indicator does not relate to your final judgements about relevance or materiality, but rather to the scope of your research and integration processes.
FI 13.1	Systematic processes review the relevance of ESG factors across different sectors, markets, strategies and issues. Occasional reviews are typically ad hoc and applied by some, but not all, investment managers in your organisation based on region, market or team.
	For additional guidance on the terms 'systematic' and 'occasional', see the separate Reporting Framework Overview and Guidance document.



FI 13.2	This indicator allows you to provide additional information and examples of how you integrate ESG analysis into decision-making for different issuer types in [12.1].				
LOGIC					
FI 13	[FI 13] will be applicable if you reported that your organisation applies an ESG integration strategy in relationship to your fixed income investments in [FI 01.1].				
ASSESSME	ENT				
FI 13	Maximum score: Three ★ The assessment of this indicator is based on your responses to [13.1].				
	Indicator scoring methodology				
	Selected response Level score Further Details				
	All three options 'Not at all'				
	One/two ESG issue(s) occasionally reviewed *				
	Three ESG issues occasionally reviewed OR One/two ESG issue(s) systematically reviewed				
	Three ESG issues systematically reviewed	***			



#### SECTION

# Passively Managed Fixed Income

FI 14	Indicator status VOLUNTARY	Purpose DESCRIPTIVE	Principle PRI 1		
FI 14	INDICATOR				
FI 14.1	Describe your RI approach for passively managed fixed income assets.				
FI 14	EXPLANATORY NOTES				
FI 14.1	You are encouraged to provide details about how you consider ESG issues for passively managed investments.				
LOGIC					
FI 14	[FI 14] will be applicable if you reported 'Organisational overview' module, [OO F	reported that you hold passive fixed income investments in the e, [OO FI 01].			



#### SECTION

# Actively Managed Fixed Income — Engagement

	FI 15	Indicator status MANDATORY TO REPORT VOLUNTARY TO DISCLOSE	Purpose CORE ASSESSED	Principle PRI 2
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FI 15	INDICATOR					
FI 15.1	Indicate whether you enga carried out solely in your c	age on your fixed in apacity as a share	ncome assets. Ple holder.	ase exclude any en	ngagements	
	Proportion of assets	SSA	Corporate (financial)	Corporate (non- financial)	Securitised	
	>50%	O	0	0	О	
	26-50%	О	0	0	0	
	5-25%	О	0	0	O	
	More than 0%, less than 5%	O	О	O	0	
	We do not engage.	О	0	0	0	
FI 15.2	Indicate your motivations for conducting engagements.					
		SSA	Corporate (financial)	Corporate (non-financial)	Securitised	
	To gain insights into ESG (i.e., enhance disclosure)	0	o	0	0	
	To effect change (i.e., ask an issuer to manage ESG risk and/or opportunity)	0	O	0	0	
	ask an issuer to manage ESG risk and/or	0	0	0	0	



FI 15.3	Additional information [OPTIONAL]

FI 15	EXPLANATORY NOTES				
FI 15.1	This indicator is an opportunity to demonstrate the extent of your active stewardship of the fixed income investments you manage.				
FI 15.2	'Engagement' refers to interactions between the investor and current or potential investees (which may be companies, governments, municipalities, etc.) on ESG issues. Engagements are undertaken to influence (or identify the need to influence) ESG practices and/or improve ESG disclosure. Interactions for gathering information should not be reported as engagements.				
LOGIC					
FI 15	[FI 15] will be applicable if in 'Organisational Overview' module, [OO 10.1] under "Fixed income – engagement" row, you reported "We engage with companies on ESG issues via our staff, collaborations or service providers".				
ASSESSM	1ENT				
FI 15	Maximum score: Three <b>*</b> The assessment of this indicator is based on your responses to [15.1].				
	Indicator scoring methodology				
	Selected response	Level score	Further Details		
	'We do not engage' <b>OR</b> 'less than 5%' N/A for FI – SSA				
	'5-25%' <b>*</b> N/A for FI – SSA				
	'26-50%'	**	N/A for FI – SSA		
	'>50%'	***	N/A for FI – SSA		



## MANDATORY TO REPORT VOLUNTARY <u>TO DISCLOSE</u>

Indicator status

#### ADDITIONALLY ASSESSED

Purpose

Principle PRI 1,2

FI 16	INDICATOR				
FI 16.1	Indicate how you typically engage with issue and listed equity investor. (Please do not ind and shareholder but engage as a listed equi	clude engag	gements in whic		
	Type of Engagement	SSA	Corporate (financial)	Corporate (non- financial)	Securitis ed
	Individual/Internal staff engagements				
	Collaborative engagements				
	Service provider engagements				
FI 16.2	Indicate how your organisation prioritises en	gagements	s with issuers.	I	
		SSA	Corporate (financial)	Corporate (non- financial)	Securitised
	Based on potential materiality of ESG factors				
	Based on systemic risks (e.g. low-carbon transition) to global portfolios				
	Based on our exposure (holdings)				
	Other; describe				
FI 16.3	Indicate when your organisation conducts er	ngagement	s with issuers.	1	1
	Engagements are conducted pre- investment				
	Engagements are conducted post- investment				
	Other; describe				
FI 16.4	Indicate how your organisation conducts en	gagements	with issuers.		
	We systematically engage prior to ESG- related divestments.				
	We engage proactively in anticipation of specific ESG risks and/or opportunities.				
	We engage in reaction to ESG issues that have already affected the issuer.				



	Investment and ESG analysts				
	systematically conduct ESG-related engagements together.				
	Other; describe				
FI 16.5	Indicate what your organisation conducts eng	agements	with issuers on.		
	We conduct engagements with individual issuers.				
	We conduct engagements within sectors and industries.				
	We conduct engagements on specific ESG themes (e.g., human rights).				
	Other; describe				
FI 16.6	Indicate how your organisation shares the outcomes of the engagements internally.				
	We have a systematic process to ensure the outcomes of engagements are made available				
	We occasionally make the outcomes of engagements available.				
	Other, describe				
	We do not make this information available.				
	We do not share the outcomes of the engagements internally				
FI 16.7	Additional information [OPTIONAL]				

FI 16	EXPLANATORY NOTES
FI 16.1	Proactive engagement with issuers typically involves an attempt to influence an issuer's management of certain ESG-related risks such as corruption in anticipation that such an issue might impact its credit quality. Reactive engagements are typically conducted in response to specific events such as a regulatory change, a change of senior management, litigation or an environmental disaster.
FI 16.2	This indicator allows you to explain how you prioritise engagements.



	Broadly speaking, ESG factors can affect	t the performance of	of its bonds at different levels:		
	Option 1 in FI 16.5: Issuer/company le risk profile)	vel (referred to by	credit rating agencies as financial		
	These are risks that affect a specific bond issue or its issuer and not the market as a whole. They are generally related to factors such as the governance of an issuer, its regulatory compliance, the strength of its balance sheet and, at the corporate level, brand reputation. For example, the yield on the corporate debt of the car manufacturer Volkswagen rose and stayed high for a prolonged period of time in the aftermath of the 2015 emission scandal.				
FI 16.5	Option 2 in FI 16.5: Industry/geograph business risk profile)	ic level (referred t	o by credit rating agencies as		
	These risks stem from wider-ranging issu belongs to. They can be related to regula business activity the company is involved utilities are relatively more exposed to cli	atory factors, techno d in, and/or the mar	blogical changes associated with the kets it sources or sells to. For example,		
	Option 3 in FI 16.5: Thematic level eng	gagement			
	This refers to thematic engagement of or	ne issue, across inc	lustries.		
LOGIC					
FI 16	[FI 16] will be applicable if in 'Organisation engagement" row, you reported "We eng collaborations or service providers".				
ASSESSI	MENT				
	Maximum score: Three *				
FI 16	The assessment of this indicator is base	d on your response	s to [16.1].		
	Indicator scoring methodology				
	Selected response	Level score	Further Details		
	'We do not engage' in FI 16.1	0	'Other' will not count as a selection N/A for FI – SSA		
	One selection from FI16.2, 16.3, 16.4 OR 16.5	*	'Other' will not count as a selection N/A for FI – SSA		
	Two selections from FI16.2, 16.3, 16.4 OR 16.5	**	'Other' will not count as a selection N/A for FI – SSA		
	At least three selections from FI16.2, 16.3, 16.4 OR 16.5	***	'Other' will not count as a selection N/A for FI – SSA		



Indicator status MANDATORY TO REPORT VOLUNTARY TO DISCLOSE

Purpose	

PRI 1,2

Principle

FI 17	INDICATOR				
FI 17.1	Indicate whether your publicly available policy documents explicitly refer to fixed income engagement separately from engagements in relation to other asset classes.				
	O Yes O No				
FI 17.2	Please attach or provide a URL to your fixed income engagement policy document. [OPTIONAL]				
FI 17.3	Additional information [OPTIONAL]				

FI 17	EXPLANATORY NOTES				
LOGIC					
FI 17	[FI 17] will be applicable if in 'Organisational Overview' module, [OO 10.1] under "Fixed income – engagement" row, you reported "We engage with companies on ESG issues via our staff, collaborations or service providers".				
ASSESS	MENT				
FI 17	Maximum score: Three <b>*</b> The assessment of this indicator is based on your responses to [17.1].				
	Indicator scoring methodology				
	Selected response Level score Further Details				
	'No' <b>O</b> N/A for FI – SSA				
	'Yes'	***	N/A for FI – SSA		



#### SECTION

# **Outputs and Outcomes**

	Indicator status	Purpose			Principle	
FI 18	MANDATORY TO REPORT VOLUNTARY TO DISCLOSE	ADDI	ADDITIONALLY ASSESSED		General	
FI 18	INDICATOR					
FI 18.1	Indicate whether your organisation meas income has affected investment outcome				is in fixed	
		SSA	Corporate (financial)	Corporate (non- financial)	Securitised	
	We measure whether incorporating ESG impacts funds' reputation.					
	We measure whether incorporating ESG impacts financial returns.					
	We measure whether incorporating ESG impacts risk.					
	We measure whether incorporating ESG impacts funds' ESG performance.					
	None of the above					
	Describe how your organisation measures how your incorporation of ESG analysis in fixed income has affected investment outcomes and/or ESG performance.					
FI 18.2	[OPTIONAL]					
	Additional information					
FI 18.3	[OPTIONAL]					



FI 18	EXPLANATORY NOTES				
FI 18.1	This indicator aims to capture whether you measure the impact, positive or negative, of taking account and managing ESG issues on reputation, returns, risk or ESG performance. This indicator allows you to explain how, if at all, your ESG incorporation strategy has affected portfolio design and construction (e.g., in relationship to particular sectors, geographies, exclusions or positive screening, or as a result of ESG analysis, integration and engagement).				
FI 18.2	Describe how you measure th performance.	e impact of ESG iss	ues on financial returns, risks and/or ESG		
LOGIC					
FI 18	to some part of your actively	managed Fixed In	reening, thematic or integration strategy is applied come in [FI 01.1]. It will also be applicable if you sively managed in [OO FI 01].		
ASSESSI	MENT				
FI 18	Maximum score: Three ★ The assessment of this indica	tor is based on you	r responses to [18.1].		
	Indicator scoring methodology				
	Selected response	Level score	Further Details		
	'None of the above'	0			
	One selection	*			
	Two selections	**			
	Three selections	***			



### FI 19 VC

VOLUNTARY

## DESCRIPTIVE

PRI 1, 2

FI 19	INDICATOR				
FI 19.1	Provide examples of how your incorporation of ESG analysis and/or your engagement of issuers has affected your fixed income investment outcomes during the reporting year.				
	Type of fixed income	ESG issue and explanation	RI strategy applied	Impact on investment decision or performance	
	<ul> <li>SSA</li> <li>Corporate (financial)</li> <li>Corporate (non-financial)</li> <li>Securitised</li> <li>(dropdown)</li> </ul>		<ul> <li>Screening</li> <li>Thematic</li> <li>Integration</li> <li>Engagement</li> <li>ESG incorporation in passively managed funds (dropdown)</li> </ul>		
			[same as above]		
			[same as above]		
			[same as above]		
			[same as above]		
FI 19.2	Additional information [OPTIONAL]				



FI 19	EXPLANATORY NOTES		
FI 19	You are encouraged to provide at least three and up to five examples. The examples should clearly explain individual cases in which your RI strategy affected your investment decision and/or outcome.		
	Depending on your organisation, the examples may focus on different ESG issues or different sectors or may have resulted in different investment decisions (e.g., exclude, buy, sell, hold, overweight, underweight). Further details may include:		
	• ESG issue and explanation—you are not expected to disclose the name of the company but instead can use generic descriptions, e.g., UK bank, Chinese retailer, etc.;		
	<ul> <li>impact on investment view or performance—this can include the number of holdings in your portfolio that is affected and in which sectors; and/or</li> </ul>		
	• explain whether you believe your strategy reduced the overall risk or volatility of the fund or improved the fund's overall ESG performance.		
LOGIC	LOGIC		
FI 19	[FI 19] will be applicable if you reported that a screening, thematic or integration strategy is applied to some part of your actively managed fixed income in [FI 01.1]. It will also be applicable if you reported your fixed income investments to be passively managed in [OO FI 01.1]		
	The options in field 'which strategies were analysed?' will be applicable depending on your responses in [FI 01.1] for active strategies (screening, thematic, integration or combination of ESG incorporation strategies).		

