

## Hedge Funds Advisory Committee: Terms of Reference

### 1. Introduction

PRI Executive's work streams have dedicated advisory committees consisting of PRI signatories. Advisory committees are established to advise the PRI Executive on the work programme and implementation of a work stream and are not part of the formal or legal governance of the PRI Initiative.

The Hedge Funds Advisory Committee advises the PRI Executive on the strategy and execution of the Hedge Funds Work Stream, providing input on the work stream's project plan and monitors its implementation.

The Hedge Funds Advisory Committee and the PRI Executive bears responsibility for the advisory outputs and its work and progress is reported regularly to the PRI Association Board.

The Terms of Reference has been drafted in full accordance with the [PRI Rules for Advisory Committees and Working Groups](#) (approved by the PRI Association Board in June 2015). It outlines key details of the Hedge Funds Advisory Committee, including committee members' details and commitments.

### 2. Objectives

The aim of this work stream is to raise awareness and support implementation of the Principles in hedge funds. The main tasks for the advisory committee are:

- Provide guidance on the next projects for the work stream and supporting the development of these projects (if appropriate a project based working group may be established);
- Asset owner outreach;
- Advise on the topics for calls, events and publications of the Hedge Funds Work Stream; and
- General representation of the work stream, for example speaking at events.

### 3. Target membership

- 6-20 member organisations.
- Membership should represent organisations across the signatory base, however PRI aims to have a majority of asset owners.
- Geographic spread based on market segmentation.
- Representatives should be relatively senior within their organisation.

### 4. Terms

The terms of the committee members are as follows:

- Three-year term for asset owners and the chairperson; and

- Two-year term for investment managers and service providers.

The staggered terms are intended to ensure reasonable asset owner representation and stagger membership rotation. The PRI Executive will review the committee' composition on a yearly basis, keeping in mind that there should be a degree of continuity from year to year.

Members will be given the option, at the end of every financial year, to step down or continue on in their role as steering committee member.

## 5. Responsibilities

### Advisory committee members

Members of the advisory committee agree to commit sufficient time to promoting and overseeing the work stream.

Typical responsibilities may include, but are not limited to:

- A minimum of three meetings per year;
- Regular guidance/feedback to the PRI Executive on relevant issues. This may include providing advice/feedback on outputs such as publications and work stream strategy. The PRI Executive will project manage, coordinate meetings, provide suggested agendas, and produce meeting minutes;
- Voluntary speaking commitments on behalf of PRI. The PRI Executive can provide support in the form of background research and presentation slides; and
- Outreach and engagement with peers on behalf of PRI. The PRI Executive can provide support in the form of background research and pitching material.

Alongside activities outlined already, the advisory committee is expected to act in an advisory role to inform the PRI Executive if it is on the correct strategic path. All advisory committee members are welcome to commit to undertaking additional work, for example, drafting documents if their schedules enable them to do so.

### Advisory committee chairperson

The advisory committee chairperson commits to:

- Designate enough time to fulfil work stream goals;
- Provide the PRI Executive and advisory committee with leadership and guidance as needed.

## 6. Action plan and time line

An action plan with suggested time frames and milestones will be established at the first advisory committee meeting of each year. The plan should be evaluated during the last meeting of each year.

## 7. Applying for membership on the Hedge Fund Advisory Committee

Committee members should fulfil the following criteria:

- work in a senior position related to hedge fund investments (e.g. analyst, portfolio manager, director, CIO) or work in a responsible investment role with significant time allocated to working with hedge fund professionals;
- be knowledgeable on capital markets and responsible investment; and
- be knowledgeable on current trends and good practices for integrating ESG into hedge fund investment processes.

Signatories interested in participating should submit an expression of interest to:

[marisol.hernandez@unpri.org](mailto:marisol.hernandez@unpri.org). Your expression of interest should include:

- a short biography (maximum 200 words);
- a statement expressing your interest in the role; and
- a description of your organisation's approach to responsible investment (maximum 300 words).

## 8. Contact

For any queries regarding the Hedge Funds Advisory Committee, please contact Marisol Hernandez ([marisol.hernandez@unpri.org](mailto:marisol.hernandez@unpri.org)) or +44 (0) 20 3714 3202