

JAPAN NETWORK AWARENESS WORKING GROUP TERMS OF REFERENCE

A. Introduction

The Awareness Working Group was established with the aim of raising awareness about the materiality of ESG issues to investment processes among investors, in particular, asset owners in Japan.

B. Objectives

The WG promotes ESG investing and studies perceptions and integration practices amongst Japanese asset owners as well as recruitment of potential signatories.

C. Responsibilities

PRI Executive responsibilities

The PRI Executive commits to:

- Providing expertise, convening, facilitating and co-creating with signatories.
- Coordinate meetings, provide suggested agendas, clear time-lines, produce meeting minutes, write the report, communicate the outcomes etc.

Working group chair

The working group chair commits to:

- Designate enough time to fulfil working group goals;
- Support the Executive and provide the working group with leadership and guidance as needed; and
- Report progress of the working group to the advisory committee regularly.

Working group members

Working group members are expected to act in an advisory role to the PRI Executive. Their main job is to commit time and resources to producing the agreed output of the working group.

Members also agree to commit sufficient time to promoting and overseeing the working group.

Typical responsibilities may include, but are not limited to:

- Conference calls/meetings as and when needed;
- Regular guidance/feedback to the Executive on relevant issues. This may include providing advice/feedback on outputs such as publications and toolkits;
- Support with compiling drafts of required work including integrating all working group feedback.

All members are welcome to undertake additional work, if their schedules enable them to do so.

D. Suggested action plan and timeline

Action items	Date	Responsibility

<p>1. Hosting a series of seminars on the following topics;</p> <ul style="list-style-type: none"> - Environment surrounding the Responsible Investment - ESG Integration - Approaches on Responsible Investment - ESG and Manager Selection 	<p>June, August, October, December in 2016</p>	
<p>2. Collaborative works with other groups including;</p> <ul style="list-style-type: none"> - Exchanging information and opinions with global consulting firms - Exchanging information and opinions with asset owners (including global investors) - Working together with other working groups 	<p>Full year 2016</p>	

E. Reporting requirements

The group will report every year on the signatory website its activities.

F. Contact

If you are interested in understanding more about the [name] working group, please contact Michiyo Morisawa (michiyo.morisawa@unpri.org).